

Draft Minutes
Budget Resource and Development Subcommittee
March 5, 2021 10:30 am to 12:00 pm

Meeting called to order at 10:32 a.m.

In attendance: Lou Ascione; Brett Bell (Co-Chair); Channing Booth; Kandice Brandt; Michael Brown; David Buser (proxy for Max Moore); Dawn Diskin (Co-Chair); Adrian Gonzales; Berta Cuaron; Darren Hall; Kurt Hill; Denise Kapitzke; Alanna Milner; Bill Pacheco, Laura Murphy

Absent: Morgan Volek

Guests: David Buser and Reginald Boyd

Call to Order: 10:34 a.m. with quorum

Approval of Agenda

- Motion to approve the Agenda for March 5, 2021 MSC Booth, Cuaron

Approval of Minutes

- Motion to approve the Minutes of February 19, 2021 MSC Gonzales, Brown, Cuaron abstained

Old Business

- **Budget Development Template and Budget Reduction/Cut Process**
 - No Report
- **Draft – Annual Budget Report**

Working group established at last meeting includes: Kapitzke, Brandt, Diskin, Bell

 - No Report
- **2021-2022 Tentative Budget Development**
 - a. Discretionary Budget Worksheets
 - i. Reallocation of current discretionary budget- Most have been received back from the campus constituents. Bell reviewed the Instruction reallocation as an example. Very important that totals for the Department remains the same since the Board of Trustees approved the original budget at start of fiscal year.
 - ii. Reallocation used to set Tentative Discretionary Budget, which is entered into PeopleSoft and presented to Board of Trustees for approval. Monies not spent do not carry over to subsequent year.

New Business

1. District Apportionment Update

- a. 2019-2020 Recalculation by State Chancellor's Office
 - i. Revenue deficit of \$1,107,209 (.4243%) Amount District is receiving equals \$259,849,490 versus amount promised of \$260,956,699.
 - ii. Deficit adjustment booked as prior year adjustment in FY 2020-2021
 - iii. Increases the existing SDCCD fiscal deficit of approximately \$13 million to \$14 million which highlights the importance of cost reductions.

- b. 2020-2021 First Principal Apportionment – P1- See Exhibit C
 - i. Funded at Hold Harmless - \$260,959,699
 - ii. 2020-2021 Stability Protection adds back \$6,460,523 since the revenue calculated with the Student-Centered Funding Formula (SCFF) is lower than base years of 2018-2019 funding amount.
 - iii. 2020-2021 Hold Harmless Protection adds back \$6,130,292 since the revenue calculated with SCFF is lower than base years of 2018-2019 funding amount. Overall, the District received approximately \$12 million more in funding to do the protection clauses. Hold Harmless Protections lasts until 2024.
 - iv. State of California has a revenue deficit of \$6,217,630 (2.3826%) due to not receiving income tax funds and corporate tax return funds yet. After tax collection season, this deficit may shrink.

2. 2021-2022 Budget Update

- a. No update from the state

- b. SDCCD Fiscal Budget is waiting for Campus Year End Forecasts
 - i. Miramar has submitted but waiting for other campuses to submit
 - ii. Miramar is returning savings from lower enrollments of approximately \$800k to offset budget deficit.
 - iii. Completed forecast will be used to project ending balances and budget cuts.

- c. Campus Allocation Model (CAM) input- Exhibit CAM 8-31-2020
 - i. Budget items that need to change or be added
 - ii. Due March 24th for review at Budget Council April 7th
 - iii. Miramar is requesting: base allocation for library databases to be on par with other locations, base allocation for classroom equipment replacement and non-classroom equipment and base allocation for commencement.
 - iv. District needs to add SCFF Supplemental and Success to CAM. Bell's feedback to district is that each campus would need metrics to guide

performance-based allocations. Until measurement methods can be agreed upon, there SCFF Supplemental and Success will not be included in CAM. Gonzales commented that each campus has different demographics and funding allocations are dependent upon service areas, hence difficult for Miramar to obtain any additional PELL funding allocations since not within Miramar's control. Bell reminded members of BRDS they can advocate for increasing Miramar's allocations through Laura Murphy and the Academic Senate. Bell gave overview of how CAM is currently allocated to each campus and the prioritization. Miramar's total allocation for FY 2020-2021 is approximately \$40.9 million, which includes 3.6 million for Public Safety.

- 3. 2021-2022 FTES (Full-time Equivalent Students) & FTEF (Faculty) Targets**
 - a. Waiting for Campus year-end forecasts
 - b. Most likely same as 2020-2021
 - c. Expect direction from Chancellor's Cabinet next Tuesday 3/9/2021

Announcements

- **Discussion.** Pacheco informed committee that BRDS meeting time is the same as the diversity committee and he would like to participate in both. Bell responded that the Collegiality in Action Group is addressing this issue and working toward a global committee calendar to reduce conflicting meeting times.

Adjourned: 11:58 AM Next meeting scheduled for March 19, 2021- subsequently canceled