

Minutes – Miramar College Academic Senate
3:30-5:00pm **Apr 06, 2021** Location: Zoom

Senators Present: Laura Murphy, Marie McMahon, Alex Sanchez, Wendy Kinsinger, Lisa Clarke, David Mehlhoff, Adrian Arancibia, Andy Lowe, Brit Hyland, Carmen Jay Carrasquillo, Channing Booth, Cyndie Gilley, Daniel Smith, David Halttunen, Francois Bereaud, Isabelle Martin, Kevin Petti, Laura Gonzalez, Mark Dinger, Mary Hart, Mary Kjartanson, MaryAnn Guevarra, Monica Demcho, Nicholas Aramovich, Otto Dobre, Rodrigo Gomez, Ryan Moore, Shawn Hurley, Wai-Ling Rubic, Claudia Cuz-Flores, Genadi Radiul, Laura Louie, Laura Sweeney, Mary Woo, Melissa Martinez

Absent: Alex Mata, Josh Alley, Darrel Harrison, Jordan Omens (proxy: D. Mehlhoff), Kevin Gallagher

Other Attendees: Adrian Gonzales, Anne Gloag, Beatriz Ramirez, Becky Stephens, Clarissa Padilla, Donnie Tran, Duane Short, Javier Gonzalez-Meeks, Jesse Lopez, Judy Patacsil, Leslie Marovich, Lisa Brewster, Mara Sanft, Mardi Parelman, Pablo Martin, Rebecca Bowers-Gentry, Sean Young, Wesley Lundburg, Juli Bartolomei

Meeting called to order at 3:32 pm.

I. Adoption of Agenda

- The agenda and Consent Calendar were unanimously adopted after a change to postpone item V.A. at the request of the presenter. [Kinsinger/Sanchez]

II. Consent Calendar

- A. **Academic Senate Meeting Minutes from 12 March 2021 Special Meeting and 16 March 2021**
- B. **College-wide Outcomes and Assessment and Program Review Facilitator**

III. Executive Committee Reports

A. President - L. Murphy

- VPI Search
 - Second round of interviews this week.
- ASCCC DEI Survey
 - DEI Survey submitted, including AS recommendation for verbatim responses, on March 22, 2021.
 - Newly formed AS Equity Workgroup is identifying potential areas for professional development that arose from survey.
- ASCCC Spring Plenary
 - Virtual event: April 15-17. Theme is “Working Collectively: Transforming and Decolonizing Institutions.”
 - Please consider attending.
- Pre-Plenary Area D Meeting held on March 27
 - Reviewed Assembly Bills on Education:
 - AB 927 - Expanding Baccalaureate
 - AB 928 - Creating Intersegmental Transfer Council; Single UC/CSU lower GE pattern
 - AB 1111 - Aligning course numbers
 - AB 1432 - Dissolution of Calbright
 - Working on TMC for Ethnic Studies Resolutions on Diversity and Equity, Anti-AAPI Racism, State and Legislative Issues, Curriculum, Disciplines List, Technology, Faculty Development, Students, and CTE.
- Miramar/SDCCD Resolutions and ASCCC Resolutions for Spring Plenary
 - Developed/supporting the Resolution on Nonsubstantive Change.
 - Developed/supporting Resolution “Defining Ethnic Studies and its Four Core Disciplines.”
 - Upcoming Resolution on “Affirming San Diego Miramar College Commitment to Diversity, Equity, and Inclusion.”
 - Please review ASCCC “Resolutions for Discussion” with your departments and provide feedback to Murphy.
- Parliamentarian and Professional Ethics Committee
 - No volunteers for Parliamentarian as of yet.
 - Working with College President and looking at potential resources from District and/or the union.
 - Professional Ethics Committee composition: Carmen Carrasquillo, Mardi Parelman, Nick Aramovich, Robert Perry.
 - PEC will be responsible for regular review and update of the Professional Code of Ethics and for mediating disputes between faculty members.
- Updated AS Constitution and Bylaws: Forum for Feedback
 - Amendments and Bylaws Committee (Senate Exec minus the AS President) has been working on updates and incorporation of feedback into the Constitution and Bylaws. Anticipated draft to be circulated this week.
 - Forum will be held to incorporate additional feedback prior to bringing to the AS for ratification.
- AS Equity Workgroup and Senate Forum Committee
 - Composition, charge, and parameters shared.
 - Not the same as the Equity Definition Workgroup.
 - AS Forum Committee can be utilized to delve into topics in more detail.
- Call for Volunteers and Updates
 - Membership of both the Screening Committee for the Associated Dean of Strong Workforce Programs and Equity Definition Workgroup shared.

- Congratulations to Judy Patacsil, our new Equity Coordinator.
- District Instructional Software Taskforce
 - Please complete the survey and provide additional input to Gloag, Mojica, and Murphy.
 - Next meeting is April 15th.
- AS Scholarship Recipients
 - Four out of fourteen students received AS scholarships after a committee reviewed applications.
- Other
 - District Return to Work Taskforce: Meeting on April 5th. Shared two documents (please review and provide feedback by April 16th):
 - SDCCD COVID-19 Prevention Plan
 - Return to In-Person Activities Survey
 - Please review Miramar ASG's Resolution "ASG's Recommendation for a Plan on Returning to In-person Instruction for the Fall Semester of the 2021-2022 Academic Year."
 - CARES Act Close Out
 - Review the Excel Request Form Close Out document.
 - Check for accuracy and potential collaboration on items.
 - Provide feedback by April 9th.

B. Past President - M. McMahon

- Please consider attending the Spring Plenary on April 15-17. Diversity, Equity, and College Governance will be heavily touched upon throughout.
- Please take the time to share your thoughts and feedback on our reopening plans, keeping in mind that some of the larger institutions will also be working on plans that we can use for ideas or models (SDSU, for example) as we consider what is best for Miramar.

C. Treasurer - J. Alley

- Alley was unable to attend the meeting.

D. Adjunct Representative - W. Kinsinger

- Kinsinger will send an email reminder to adjunct faculty to get their paperwork in to Murphy, who will forward it to their deans so that they can be paid for participation in the Senate. Payment will appear on the June paystub.

IV. Reports

A. Guided Pathways Steering Committee: Student Success Teams - L. Brewster

- Please see the IAST application, which was sent out by A. Gonzalez and will be sent out again by Murphy for all IAST positions. The deadline is Friday, April 4th.
- Not just Cohort 1, but also 2 and 3 (open to anyone; find a team; send Brewster questions).
- Adjuncts are welcome to apply and will be compensated.

B. Diversity and International Education Committee - A. Arancibia

- Will be changing name to Inclusion, Diversity, Equity, and Anti-Racism (IDEA) Committee. Completing paperwork now.
- Still working with Native elders on the land-acknowledgement statement. This will be a process.
- Continuing to work on Ethnic Studies degree.
- Slated to start in the fall of 2021. Members have taken the lead on 2-3 Circle of Change events.
- Many events have been held, as well as upcoming, to push the conversations of diversity and equity further on campus and in the community.

C. Distance Education Subcommittee - A. Gloag

- Shares the survey results, completed by over 100 faculty. 60-70 different software/platforms were mentioned by faculty as being used throughout our campus. The results of this survey will help inform the committee on what to purchase.
- Committee will also use this to help inform the campus about what is available.
- A request is made to update/involve counseling faculty as well.
- Will expand this topic on a future agenda.

V. Business: Action Items

A. Code of Conduct for Academic Senate Meetings - J. Alley

- Item postponed to the next meeting at the request of the presenter.

B. AS Exec Committee 2021-22 Election: Form Election Committee and Open Nominations - L. Murphy

- Per our Constitution and Bylaws, we need to form an Election Committee for the 2021-22 Executive Committee election. Committee Composition: Three Senators, with one to act as Election Committee Chair. M. Woo, C. Gilley and C. Cuz-Flores volunteered, with Woo acting as Chair.
- Woo officially opens nominations for President-Elect, Treasurer, Secretary, and two At-Large positions.
- The Elections Committee will work with Bartolomei to send communications, distribute email ballots, and count votes. Please send any nominations to Woo and Bartolomei.

C. Resolution about Elimination of Nonsubstantive Changes - D. Short

- Recent changes to the 7th Ed. of the Program and Course Approval Handbook (PCAH) have eliminated the non-substantive change category.

- SDCCD Curriculum Chairs and AS Presidents created Resolution to take to the ASCCC Plenary on April 15th to address issue.
 - Motion to suspend the rules and approve today passes with no objections. [Carrasquillo/Booth]
 - Motion to approve Resolution about Elimination of Nonsubstantive Changes passes with no objections. [Kinsinger/Booth]
- D. College Governance Handbook Final Draft (2nd Reading) - M. McMahon, S. Lundberg, and S. Young**
- Motion to approve CGH. [Kinsinger/Kjartanson] Discussion ensues.
 - Request made to put DIEC in the parking lot for further discussion down the road.
 - Murphy shares that the Senate's charge at this time is to consider approving the handbook as is. Discussion regarding changes should have occurred at CGC. Murphy clarifies that CGC is not a committee of the AS, it is a participatory governance committee involving all constituencies.
 - McMahon explains that DIEC in the new handbook is under the College Council and has never been in the parking lot. McMahon reports that there was a lot of discussion between CGC, Murphy and DIEC to add input throughout the process. No further input was provided this semester as to the current configuration in the draft CGH. The purpose of the parking lot is for unresolved items, and CGC is unaware of any outstanding issues regarding that committee.
 - Lundberg confirms that the College Council can work on any editing or revisions with DIEC once it is under the College Council.
 - Murphy calls the question and reiterates that the handbook is not set in stone and changes can be made down the line. Motion passes with a vote of 15 yays, 10 nays, and no recorded abstentions. Murphy will forward results to CEC.

VI. Business: Discussion Items

A. Equity Dialogue – All

- Planning Summit Recommendations and Dialogue
 - o Student input on improving diversity, inclusion and equity.
 - o Newly formed AS Equity Workgroup will be tackling this item.
- California Community College Ethnic Studies Faculty Meeting (March 19th)
 - o CCC Ethnic Studies Faculty Council: ccesfcouncil@gmail.com.
 - o Patacsil attended the meeting and reported that the Council is working with ASCCC to ensure the policies and procedures are following the letter of the law for the Assembly Bill that was recently passed. The Council will be meeting regularly. A core group of leaders are at Mesa College.
- New Faculty Coordinator for Educational Equity
 - o Judy Patacsil is new Equity Coordinator.

B. Implicit Bias Resource Document - L. Murphy

- Review resource document sent in Senator packet for this meeting. Encourage edits, additions and removals to optimize document.
- Could charge the AS Equity Workgroup to provide additional input. Send suggestions to Murphy, who will forward them to the workgroup.
- Recommendation made to formalize and approve document as a resource. Recommend additional training using these resources once they're approved.
- Discussion about whether this should required/mandated training or resources. At this point, item will be sent to AS Equity Workgroup, remain as discussion item, and come back to this body for action at a future meeting.

C. Accreditation Process and Faculty Co-Chair - L. Murphy

- Looking for feedback from body about what involvement faculty want to have in this process.
- Faculty will be compensated for this role, but how much and if adjuncts can apply can be answered by Miramontez, who will be coming to a future meeting to share more details and answer questions.

VII. Announcements and Public Comments

- A. Demcho shares disappointment at how the CGH vote was handled, wishing that there was more time for discussion.
- B. Sanft asks if we can have more details about the election process in our next meeting, including term limits, for those newer senators. Bartolomei clarifies that all of this will be shared in an upcoming email from the Election Committee.

The meeting was adjourned at 4:57 pm. The next meeting will be on April 20th. Please submit agenda items to both Laura Murphy and Juli Bartolomei.

Respectfully submitted,
Alex Mata and Juli Bartolomei