

**SAN DIEGO COMMUNITY COLLEGE DISTRICT  
REQUEST FOR SPECIAL HANDLING OF B-WARRANTS**

**PLEASE SEND THIS FORM TO ROBIN WATKINS [Rwatkins@sdccd.edu](mailto:Rwatkins@sdccd.edu)**

To: Accounts Payable

Fr: \_\_\_\_\_ Phone/E-mail address: \_\_\_\_\_

Re: Please pull and forward the following warrants to me for special handling:

College & room number: \_\_\_\_\_

For pick up at DO Accounts Payable : Yes      No      Phone/E-mail address: \_\_\_\_\_

Date of Warrant: \_\_\_\_\_

Payee /Employee ID	Payee/Employee Name	Warrant No. For AP staff use only	Amount
1. _____	_____	_____	_____
2 _____	_____	_____	_____
3 _____	_____	_____	_____
4 _____	_____	_____	_____
5 _____	_____	_____	_____
6 _____	_____	_____	_____
7 _____	_____	_____	_____
8 _____	_____	_____	_____
9 _____	_____	_____	_____
10 _____	_____	_____	_____
11 _____	_____	_____	_____
12 _____	_____	_____	_____
13 _____	_____	_____	_____
14 _____	_____	_____	_____
15 _____	_____	_____	_____

Received by: \_\_\_\_\_

Date: \_\_\_\_\_