

San Diego Miramar College
Curriculum Committee
Meeting Minutes

May 18, 2016, 2:30-4:30
Filippi's Pizza Grotto
9969 Mira Mesa Blvd, San Diego, CA 92131

Members: Nada Adjadj; Paula Christopher; Lisa Clarke; Isabella Feldman; Paulette Hopkins; Pablo Martin; Jessica Matthews; Larry Pink; Cheryl Reed; Margarita Sanchez; Mara Sanft; Wayne Sherman; Duane Short; Chris Silva

1) Call to order

The meeting was called to order at 2:50pm.

2) Approval of agenda

Approved. MSC W. Sherman/L. Pink

3) Approval of minutes from last meeting

W. Sherman and M. Sanft suggested minor wording edits to item 5.d.iii.

Approved with edits. MSC W. Sherman/I. Feldman

4) Approval of consent agenda (see attachment below)

Approved. MSC W. Sherman/L. Pink

5) Course proposals

- a) New courses – none
- b) Activations – none
- c) Deactivations – none
- d) Revisions – none
- e) Distance Education – none

6) Program proposals

- a) New programs – none
- b) Deactivations – none
- c) Revisions – none

7) FYIs – Reviewed with no comments.

- a) New courses
- b) Course activations
- c) Course deactivations
- d) Course revisions
- e) Distance Education
- f) New programs
- g) Program deactivations
- h) Program revisions
 - i) Cosmetology AS (City)
 - ii) Geographic Information Systems AS (Mesa)
 - iii) Microcomputer Applications AS (Mesa)

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8) New business

9) Old business

a) Review of district policies and procedures in fall 2016

D. Short reported that the District Instructional Policies and Procedures Subcommittee will be meeting over the summer to work on a number of policies and procedures intended to be approved prior to the accreditation visit. Because of the timeframe, D. Short plans to forward these policies and procedures for concurrent review by the Curriculum Committee and the Academic Senate at the beginning of fall semester.

L. Pink expressed a concern about civility standards in email and other forms of communication, particularly between students and faculty members. He reported that he has placed a course policy in his syllabus about this issue, and as a result the number of uncivil communications has greatly declined. He suggested a review of existing district policy to determine if any updates were needed to address civility in email and other forms of electronic communication. W. Sherman stated that he believes a policy on civil discourse exists in the district and perhaps this would be the appropriate policy to review and/or edit. P. Hopkins reported that a similar item was discussed by the deans some time ago and that it could be potentially addressed as a classroom conduct policy. Committee members continued by discussing the following:

- Hostile communication in person and via email
- Existing district policy on civil discourse
- Existing district policy on email use
- Communications considered private and not private

At the conclusion of the discussion D. Short summarized that the committee suggests a review of existing policy on civil discourse to determine if changes related to electronic communication or other communication channels are needed. P. Christopher noted that if the policy applies to students then it should be noted in the catalog and/or other communication tools accessible to students. M. Sanft agreed to forward a copy of the existing district policy on civil discourse to committee members. L. Pink agreed to forward a copy of his classroom email policy to committee members.

10) Reports

- a) Vice President of Instruction – No report
- b) Articulation Officer – No report
- c) Curriculum Chair

D. Short reported on course proposals that were walked in to the last CIC meeting.

11) Roundtable

P. Christopher initiated a conversation about the feasibility of substituting MATH 119 for PSYC 258 in the Economics ADT. Several committee members shared their perspectives.

M. Sanft and W. Sherman initiated a conversation about the advantages and disadvantages of

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submitting MATH 119 to a C-ID descriptor related to sociology statistics. D. Short explained the difference between one-way and two-way articulation. Because C-ID is two-way, it may be disadvantageous to submit MATH 119 for this purpose, because then the district would be obligated to use other courses that meet the sociology statistics descriptor to clear requirements that our MATH 119 course fulfilled; this may not be appropriate for some majors.

12) Adjournment

The meeting was adjourned at 3:28pm.