

**Miramar College**  
**Professional Development Committee Meeting**  
**Minutes**  
**October 11, 2019**  
**12:35 – 1:45 p.m.**  
**K1-209**

**Members Present: Allen Anderson, Cheryl Barnard, Carrie De Moll, Yolanda Giang, Cynthia Gilley, Sonny Nguyen, Sam Shoostary, Angela Smith, Donnie Tran (proxy: Clarissa Padilla), Linda Woods**

**Guests: Nessa Julian**

- A. Call to Order  
The meeting was called to order at 12:36 p.m.
- B. Guest Introductions  
Nessa Julian was introduced to the committee.
- C. Review and Approval of Agenda  
The October 11, 2019 agenda was approved.  
(MSC: C. De Moll/S. Nguyen)
- D. Review of Committee Charge  
The committee discuss whether they should have the right to approve or deny a request that does not align with the college's mission statement. They will do some research and discuss this topic further at next month's meeting.
- E. Election of a Co-Chair  
Carrie De Moll was elected co-chair by the committee.
- F. Review of Professional Development Request Process  
This item was tabled.
- G. Review and Approve Professional Development Requests
  - 1. Michael Fleming, Professor  
\$268.02 to attend the Hybrid Systems Diagnostics Conference in La Mesa, California on October 23-24, 2019  
Approved  
(MSC: S. Gilley/D. Tran - proxy)
  - 2. Darrel Harrison, Professor  
\$1,000.00 to attend the AAFPE Conference in Detroit, Michigan on November 6-9, 2019  
(MSC: S. Gilley/D. Tran - proxy)
  - 3. Martha Myers, Professor  
\$222.86 to attend the SCASM annual meeting in La Jolla, California on October 25-26, 2019  
(MSC: S. Gilley/D. Tran - proxy)
  - 4. Jae Calanog, Professor  
\$250.00 to cover the cost of a guest speaker at a STEM event for students on campus on November 5, 2019  
(MSC: S. Gilley/D. Tran -proxy)

5. Laura Gonzales, Professor  
\$851.87 to attend the American Anthropology Conference in Vancouver, Canada on November 21-23, 2019  
(MSC: S. Gilley/D. Tran -proxy) **\*\*Pending Chancellor's approval\*\***
6. Kurt Hill, ICS Supervisor  
\$1,000.00 to attend the DrupalCon Conference in Minneapolis, Minnesota on May 17-23, 2020  
(MSC: S. Gilley/D. Tran -proxy)

H. Old Business:

1. Classified Block Grant: Sam shared that the parameters for this grant are still in the works. Until the parameters are set no proposals will be accepted.

I. New Business:

1. Creation of a Campus-Wide Professional Development Plan for 2019/2020 Academic Year: A small task force was formed to start to explore this process.

J. Budget Reports

Cheryl shared that there is a total of \$17,420.00 remaining in the AFT Travel/Conference budget.

K. Announcements

L. Next Scheduled Meeting

The next meeting will be held on November 8, 2019 from 12:35 to 1:45 p.m. in room **K1-209**

M. Adjournment

Meeting was adjourned at 1:49 p.m.  
(MSC: D. Tran - proxy/ A. Smith)