

Miramar College Staff Development Committee

Proposal to Request Campus Staff Development Funds

Directions: Complete the proposal form and route it to one of the Staff Development Committee Co-chairs. The proposal will be reviewed at the next committee meeting. You will be contacted by one of the committee co-chairs with the decision of the committee. *Please note that in order to qualify for campus-wide staff development funds, the activity must be open to the entire campus community which includes faculty, classified staff, students, and management.*

Requestor:

Date:

Date of Event:

Proposed Event:

Requested Amount:

Description of Proposed Project

Please describe how this proposed project enhances the Miramar College campus

APPROVAL SIGNATURES

Staff Dev. Committee Co-chair (Terrie Hubbard)

Date

Staff Dev. Committee Co-chair (Max Moore)

Date