

STEPS FOR USING VA EDUCATIONAL BENEFITS

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APPLY FOR VA EDUCATIONAL BENEFITS

[HTTPS://WWW.EBENEFITS.VA.GOV/EBENEFITS/HOMEPAGE](https://www.ebenefits.va.gov/ebenefits/homepage)

Apply for VA educational benefits and obtain your Certificate of Eligibility (COE). The Department of Veterans of Affairs will mail your COE; processing time is approximately 30-45 days.

Submit a copy of your COE to the college Veterans Affairs Office after registering for classes.

APPLY FOR ADMISSION

[HTTPS://WWW.SDCCD.EDU/APPLY/](https://www.sdccd.edu/apply/)

Students only need to submit one college application to the San Diego Community College District in order to attend classes at Miramar, Mesa and City college.

Obtain your 10-digit student ID number via email and create mySDCCD account.

[HTTPS://MYPORTAL.SDCCD.EDU](https://myportal.sdccd.edu)

SETUP AN EDUCATION PLAN

[HTTP://SDMIRAMAR.EDU/CAMPUS/COUNSELING](http://sdmiramar.edu/campus/counseling)

Contact the Counseling Office to establish an education plan. All courses for VA enrollment certification must apply to your education plan. Only 1 campus (City, Mesa, or Miramar) will submit VA enrollment certification; confirm the campus of your primary education plan with a counselor. Students are responsible for paying any outstanding enrollment fees not covered by VA educational benefits.

REGISTER FOR CLASSES

[HTTPS://MYPORTAL.SDCCD.EDU](https://myportal.sdccd.edu)

Log into the mySDCCD student portal and register for classes online.

Stay informed about important academic dates and deadlines.

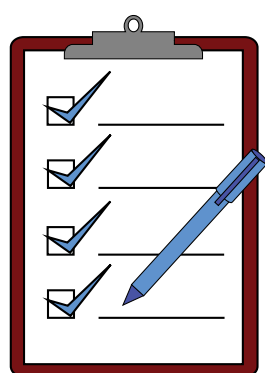
[HTTPS://WWW.SDCCD.EDU/STUDENTS/DATES-AND-DEADLINES/](https://www.sdccd.edu/students/dates-and-deadlines/)

SUBMIT DOCUMENTATION

[HTTPS://WWW.SDMIRAMAR.EDU/CAMPUS/DOCUMENTS/277](https://www.sdmiramar.edu/campus/documents/277)

To process VA enrollment certification, submit the required documents AFTER registering for classes. Subject of email should include your full name and 10-digit student ID number.

- Email the Counseling Office: miracoun@sdccd.edu
 - Semester Worksheet
- Email the college Veterans Affairs Office: miramarveterans@sdccd.edu
 - Certificate of Eligibility
 - Statement of Understanding
 - DD-214 - Member 4 (CH33)
 - Deferment Contract (CH33 & CH31)



VA EDUCATIONAL BENEFIT REQUIREMENTS

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CLASS ADJUSTMENT



[HTTPS://WWW.SDMIRAMAR.EDU/CAMPUS/DOCUMENTS/277](https://www.sdmiramar.edu/campus/documents/277)

All adds, drops, and withdrawals must be processed through mySDCCD and must be reported to the student's primary college Veterans Affairs Office by completing a Class Adjustment. Changes may result in an overpayment or underpayment of monthly benefit payment.

Added courses require approval from the Counseling Office. Email the Class Adjustment form to miracoun@sdccd.edu

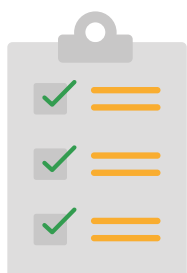
CH 31: Veterans Readiness & Employment (VR&E)



CH31 VR&E students must have authorization on file with the primary campus VA Office prior to submitting documentation for VA enrollment certification. Authorizations must have valid dates and education plans. Send an email to miramarveterans@sdccd.edu with your full name, 10-digit student ID number and authorization number.

<https://www.va.gov/careers-employment/vocational-rehabilitation/>

CH 35: Dependents Educational Assistance (DEA)



CH 35 DEA recipients are paid a monthly stipend based on approved units. Tuition and fees must be paid before submitting documents for VA enrollment certification. Sponsor's SSN or VA file number is required on Semester Worksheet to process certification.

CalVet: College Fee Waiver for Veteran Dependents



Students using the CalVet College Fee Waiver must submit their award letter to the Financial Aid Office.

<http://sdmiramar.edu/campus/financial-aid>

<https://www.calvet.ca.gov/VetServices/Pages/College-Fee-Waiver.aspx>

CH 33: Post 9/11 GI Bill ©



CH 33 recipients receive a housing allowance that is prorated by the servicemember's length of service percentage. To be eligible for housing allowance rates, the student's rate of pursuit must be greater than 50% (greater than and not equal to 1/2 time status).

If students are not enrolled in the same start and end dates, benefits will be prorated by the VA.

Length of course	Number of units for full-time	Number of units for ½ time
16-week session	12 units	7 units
12-week session	8 units	5 units
8-week session	6 units	4 units
6-week session	5 units	3 units
4-week session	3 units	N/A